

SHIPPING/DELIVERIES
2024 UVCA SPRING CONVENTION

(Updated 4-1-24 pg)

The Hilton Richmond Hotel & Spa/Short Pump will offer complimentary storage and handling for up to ten (10) packages, arriving no earlier than three (3) days prior to the function. A \$5.00 per box handling and storage fee will be charged for any additional incoming boxes.

There will be a charge of \$100 per pallet. Please note the hotel does NOT have a pallet jack.

All packages are to be delivered to:

Hilton Richmond Hotel & Spa/Short Pump

Attn: Event Management Department

12042 West Broad Street

Richmond, VA 23233

HOLD FOR: Virginia Chiropractic Association 2024 Spring Conference / Vendor Name/ Date of Meeting /Total Number of Boxes (i.e. 1 of 4)

The Hilton Richmond Hotel & Spa/Short Pump will assist with outgoing packages. Clients need to bring items to be shipped out back to the Front Desk and arrange pick up with FedEx / own shipping carrier